

# GREAT AYTON PARISH COUNCIL



Clerk – Nola Atkinson  
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GREAT AYTON PARISH COUNCIL  
Minutes of the meeting held on Tuesday 10<sup>th</sup> May 2022 at 19.00

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**Present:** A Snowdon, R Kirk, A Taylor, N Baylin and N Atkinson (Clerk)

**In Attendance:**, Lee Marley (Cemetery & Services Superintendent), Heather Moorhouse (NYCC)

- 1. It was RESOLVED to receive Declaration of Acceptance of Office from the new councillors**  
Angela Taylor, Ron Kirk, Andrew Snowdon and Nigel Baylin applied for and were elected uncontested as new council members. Mandatory to co-opt new members now. Protocol to follow.
- 2. It was RESOLVED to accept the Declaration of Acceptance of Office of the newly elected Chair**  
Cllr Snowdon proposed Cllr Taylor to take the role of Chair, this was seconded by Cllr R Kirk. Cllr Taylor accepted the position

Newly elected Chair Cllr A Taylor gave thanks to all the outgoing councillors for all their work for the council. Special thanks went to Mr J Fletcher, who has been a stalwart of the council for nearly 40 years, in which time he has done so much for the village.

Cllr Taylor welcomed Nigel Baylin as a new member of the Parish Council.

- 3. Apologies for absence**  
Richard Hudson (HDC)
- 4. Police Business**  
The Police report was received and accepted. There have been 2 reports of anti-social behaviour, 3 reports of burglary, 2 reports of theft and 5 reports of violence against the person.
- 5. NYCC and HDC Reports**  
NYCC Local Councillor (Heather Moorhouse) – Chair A Taylor congratulated Cllr Moorhouse on being re-elected to her position as NYCC councillor. Cllr Moorhouse thanked the council for the congratulations and their continuing support. Nothing to report from NYCC.  
HDC Local Councillor (Ron Kirk) – Nothing to report. Progress continuing towards merging of NYCC and districts to one unified authority in 2023.
- 6. Declaration of interests in items on the agenda**  
No declarations of interested were received. **Noted**
- 7. Minutes from the Parish Council Meeting held on Tuesday 5<sup>th</sup> April 2022**  
It was **RESOLVED** to approve the minutes of the Parish Council held Tuesday 5<sup>th</sup> April as a true and accurate record. **Agreed**

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## 8. Planning and licensing Applications Received

Following discussions, it was **RESOLVED** that formal response to planning consultations should be as follows:

PLANNING REF/ADDRESS	DESCRIPTION OF WORK	Council's Comments
22/00692/FUL – 3 The Mill, School Lane, Great Ayton	Delegated Decision - Removal of Juliet Balcony and addition of three stone steps for evacuation purposes	No observations
22/00921/FUL – Herdholt, Little Ayton	Delegated Decision - Rear Ground floor porch, side first floor bedroom extension, side main entrance lobby extension and rear car port	No observations
22/00730/FUL – Angrove Country Park, Greystones Hills	Delegated Decision – Application for the construction of two quadrosphere structures for use as bar and restaurant, siting of a geodome for use as sales office with associated works and landscaping including the formation of mini golf facility	Objection –need to have a restriction regarding potential noise, not in keeping with the rural nature of the area.
22/00805/FUL – Stanley Grange Stud, Great Ayton	Delegated Decision – Construction of horse isolation unit together with associated hardstanding	No observations
22/01010/DPN – Garages 1 – 14 adjacent to 18 Church Drive, Great Ayton	Delegated Decision - Application to determine if prior approval is required to the proposed demolition of two single storey buildings containing 14 garages.	No observations

## 9. Correspondence and Information

It was **RESOLVED** to note resident request for support/action with motor homes parking overnight along the Low Green. As vehicles are parked in the tarmacked lay-by this is a NYCC Highways issue and can't be action by the Parish Council. **Noted**

It was **RESOLVED** to agreed to add the trainline link to the GAPC website.

It was **RESOLVED** to decline the Moorbus CIC application for a grant towards running the service.

The long grass alongside garage at the end of Wainstone Drive had been cut and the remains of stumps have now been removed by the maintenance team, so it can be cut with the verges in future. **Noted**

It was **RESOLVED** to note that a resident request for car parking spaces to be marked out on land outside Amethyst Beauty and 1 High Street. As this is common land it is not allowed to be marked up in any way. **Noted**

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It was **RESOLVED** to note that GAFC have requested help with obtaining a grant for a new septic tank at the Pavilion. The council are fully in support of the improvements and see it as hugely beneficial to the village. The council want to seek advice from their solicitor regarding leasing relating to this matter. **Noted**

It was **RESOLVED** to receive all other correspondence in Appendix 2 of the agenda and that they be noted for information. **Noted**

## 10. Council Services and Working Group Reports

It was **RESOLVED** to note the items within the council services and working group reports

**Cemetery Buildings** – It was **RESOLVED** that there is a need for storage for equipment. The council deferred discussions regarding this to June 2022 meeting. **Agreed**

**Cook Memorial Garden** – It was **RESOLVED** for the maintenance team to reset loose paving stones in the Garden before Summer. **Agreed**

**Public Toilets** – It was **RESOLVED** that temporary toilets will be installed in the Discovery Centre car Park before the Jubilee Bank Holiday. Cllr Taylor updated the council on progress of works. Thanks, given to the Royal Oak for allowing the public to use their toilet facilities until temporary toilets are installed.

**Allotments** – It was **RESOLVED** for Cllr Snowdon, with support from the maintenance team, to take on Allotment officer role until an officer can be appointed. **Agreed**

**Children’s Play Park** - It was **RESOLVED** that a new fence need erecting around the edge of the park boundary. Clerk to obtain quotes for the work. **Agreed**

**Annual Parish Meeting** – Date of Monday 23<sup>rd</sup> May was decided on to hold the Annual Parish Meeting. Clerk to advertise the meeting in the community. **Agreed**

## 11. Councillor’s Report

It was **RESOLVED** to note the items within the councillor reports. (Agenda Appendix 4)

## 12. Clerk’s Report

It was **RESOLVED** to note the open items within the Clerk’s Report (Agenda Appendix 5)

## 13. Account’s Report

It was **RESOLVED** to accept the items received and payment within the Accounts Report as a true and accurate record. (Agenda Appendix Six)

It was **RESOLVED** that the move to an online banking system. Clerk to report on potential new online bank accounts at June 2022 meeting. **Agreed**

<u>Supplier</u>	<u>Details</u>	<u>Type</u>	<u>Cost £</u>
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NATWEST	BANK CHARGES	Bank Charges	TBC
A Snowdon	Purchase of 16 first class stamps	General Admin	£15.20
Lee Marley	Diesel for pool vehicle (Great Ayton Filling Station)	Service Vehicle	£40.01
Studio Botez Limited	12 months hosting & servicing of new website.	Allotments	£110.00
Garbutt Brothers (Purple Skip Hire)	8 Cu Yrd Skip in cemetery for allotments 11/02/21 (Missed off cheque 001346 in March 22)	Allotments	£234.00
Thompsons Hardware Ltd	Cleaning products, toilet rolls, etc	Public Conveniences	£41.40
Thompsons Hardware Ltd	Stationary & duplicate book for cemetery	Cemetery	£7.74
Thompsons Hardware Ltd	Padlock, Paint stripper, paint brushed & string	Open Spaces	£15.22
Shield Green Trading	8 Bike Shelter complete with 4 square cycle rack, side panes & anchor bolts	Open Spaces	£1,691.04
Scottish Hydro	Elec charges to cemetery buildings	Cemetery	£13.34
Mole Country Stores	Brom Block Rat Bait 8kg	Allotments	£68.76
Minster Self Drive	39 Days van hire @ £13pd (28/02/22 - 05/04/22) - Combo	Service Vehicle	£608.40
Minster Self Drive	25 Days van hire @ £20pd (05/04/22 - 29/04/22) - Vivaro	Service Vehicle	£600.00
Gary Frankish Grounds Maintenance	Supply E5 fuel for use in cemetery, strimmer, mower, etc	Cemetery	£30.00
Gary Frankish Grounds Maintenance	Monthly Grounds Maintenance Fee - April 2022	Open Spaces	£901.83
Sam Turner & Sons Ltd	Spark plugs, Stihl socket tool 19-16	Open Spaces	£16.40
Sam Turner & Sons Ltd	DR Field Mower & Honda Petrol Lawn Mower	Service Machines Purchase	£2,710.00
Sam Turner & Sons Ltd	DeWalt drill bit DT9521 SDS 6.5mm X 210mm X 150mm	Open Spaces	£3.25
Sam Turner & Sons Ltd	TOR Coatings Tomtastic 1L black	Open Spaces	£11.50
Sam Turner & Sons Ltd	Rainbow brown squirrel tree guard (10 packs of 5)	Open Spaces	£84.50
Hambleton District Council	Insurance recharge for Ex-TIC (Parish Council Centre)	Buildings	£50.34
Catch Design Management	12 months hosting fee for Capt Cook Garden Website	Cook Family Memorial Garden	£90.00
		Total	£7342.93

## Receipts

<u>From</u>	<u>Description</u>	<u>Type</u>	<u>Value £</u>
S Welford	Scattering of ashes	Cemetery	£47.00
M&B Rea	Interment of ashes	Cemetery	£77.00
M Stockdale	Interment of ashes	Cemetery	£77.00
Northern PowerGrid	Annual wayleave payment	Wayleave Agreement	£17.25
		TOTAL	<b>£218.25</b>

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## 14. Adoption of Standing Orders, Regulations & Policies (Appendix Seven)

It was **RESOLVED** to accept and adopt all listed policies, procedures and regulations. Clerk to work on revising individual policies to ensure the most current legislation is included and policies are up to date, starting with Archiving and retention policies. **Agreed.**

## 15. Councillor Working Groups:

It was **RESOLVED** that the TRIP working group to be the only active working group at present with other working groups to have informal meeting to discuss issues that arise until more co-opted members join the council. **Agreed**

Next Meeting to be held on Tuesday 7<sup>th</sup> June 2022, 7pm at The Discovery Centre, Great Ayton

Meeting Ended